



**PRESIDENT:** Leslie Hill    **VICE PRESIDENT:** Donald Murphy  
**BOARD OF DIRECTORS:** Jason Grima, Esteban Jaramillo, Bianca Vasquez

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## REGULAR BOARD MEETING

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Date: **September 24, 2025**  
Where: SCWD Office, 1898 W. Main Street, Seeley CA 92273  
Time: **4:30 PM**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE GENERAL MANAGER AT, (760) 425-0041. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SCWD TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28CFR 35.102-35.104 ADA TITLE II]

- A. CALL TO ORDER
  - PLEDGE OF ALLEGIANCE
  - QUORUM – ROLL CALL
- B. DISCUSSION OF AGENDA
  - 1. Items to be pulled from the Action Calendar.
  - 2. Items to be pulled from the Discussion Calendar.
  - 3. Emergency Items to be added.
  - 4. Approval of the agenda.

### C. PUBLIC APPEARANCES

- 1. Matters not appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item within the BOARD'S jurisdiction, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes. It is requested that longer presentations be submitted to the BOARD OF DIRECTORS in writing.
- 2. Matters appearing on the agenda. If you wish to address the BOARD OF DIRECTORS concerning any item appearing on the agenda, please raise your hand and be acknowledged by the BOARD PRESIDENT, and at that time state your name and address for the record. The BOARD PRESIDENT reserves the right to place a time limit on each person's presentation of three (3) minutes.

### D. REPORTS

- 1. Director's Reports
  - a. Requests for Future Agenda Items
- 2. General Manager's Staff Report
  - a. **Imperial County Air Pollution Control District**  
A sensor is being installed at the highest point of the SCWD Maintenance Shop by the park to record air quality data as part of a study.

**b. Fire Safety Inspection**

The inspection concluded with four corrective actions to be taken by SCWD Staff.

1). Marking Access Doors 2). Address Identification 3). Security Gates –approved means of emergency entry 4). Cover Electrical Devices

**c. Annual Independent Audit**

The annual audit by an Independent Certified Public Accountant has begun. The first phase involves compiling and reviewing reports such as bank statements, the Income Statement, Balance Sheet, Accounts Payable Report, Bank Reconciliation Reports, Check Register Reports, and IRS Form 941. The second phase will include performing audit procedures, evaluating internal controls, assessing risks, and ultimately forming an independent opinion on the District's financial statements.

**d. The Ultra-Violet Disinfection Unit Supplemental Compliance Project**

A UV Project was accepted by the Regional Water Board Water Board. SCWD Staff provided a proposal that included 1). Scope of Work 2). Budget; and 3). Project Schedule.

**e. AB 617 CSC Meeting – September 10, 2025**

For the first time, the Imperial County Air Pollution Control District – Community Steering Committee (CSC) voted to allow Seeley County Water District (SCWD), which represents Seeley, a disadvantaged community, to submit projects for consideration. SCWD submitted a park project that includes greening efforts designed to reduce air pollution and improve air quality. The project is currently awaiting approval from the Imperial County Board of Supervisors in October. The CSC is a collaborative forum where residents and community stakeholders from disadvantaged areas partner with local air districts and the California Air Resources Board (CARB) to address air pollution and enhance community health. Under AB 617, applications have opened for greening projects that directly support cleaner air and healthier environments for residents.

**E.**

**CONSENT CALENDAR**

All items appearing under the "Consent Calendar" will be acted upon by the Board by one motion without discussion. Should a Board member or other person request that any item be considered separately that item will then be taken up at the time as determined by the Board President.

**1. Financial Reports**

- a. Accounts Payable -August-September 2025
- b. Routine Demands -August-September 2025

**2. Approval of the Minutes** REGULAR MEETING:

- a. July 23, 2025

**3. Authorization of Administrative Pay for Board President**

- a. Authorize payment of up to four (4) days of administrative pay for the President of the Board for the month of September 2025

**4. Reimbursement and Certification Fee**

- a. Authorize and approve the General Manager to reimburse **\$60.00** to Federico David Pando for successfully passing the Water Treatment Operator Grade 2 examination.

5. **AvidWater, LLC** –for a temporary booster pump rental to maintain pressure and flow at the water plant during replacement of the distribution flow meter. , in the amount of **\$4,728.51**,
6. **Knox Company** – for two Knox Gate & Key Switches required by the Imperial County Fire Department Office of Emergency Services following inspection, for installation at 1850 Alamo Street and 1898 West Main Street. Total in the amount of **\$349.11**,
7. **2K Towers Services, LLC** – for installation of a security server at the Maintenance Shop (1828 Park Street), including antennas, ethernet cables, and adjustments to create a wireless link between the water plant tower and the shop. The IV Telecommunications Authority does not charge for an additional demarcation point, and this represents the final phase of the server set-up. Materials and labor (\$1380.25 and \$1400). Total in the amount of **\$2,780.25**
8. **Discount Tires** – for two tires for the Chevrolet Silverado 2500 heavy-duty truck, total in the amount of **\$648.13**
9. **Home Depot** – for supplies and materials to repair and replace lighting at the Water Treatment Plant, total in an amount of **\$280.00**.
10. **Cristerna** – for maintenance and repair of Aerator #3 at the Clemson Pond in the Wastewater Treatment Plant, total in the amount of **\$2,325.00**.
11. **Discount Tires** – for two tires for the Chevrolet Silverado 2500 heavy-duty truck total in the amount of **\$648.13**
12. **CNS Signs** –for site location description and address signage in response to Fire Inspection corrective action requirements for 1850 Alamo Street, 1898 West Main Street, 1828 Park Street, and 1826 Park Street, estimated total in the amount of **\$600**
13. **Cristerna** – for disassembling motor only and repair, rewind stator, reassemble and test of Aerator #3 at the Clemson Pond in the Wastewater Treatment Plant, repair due to a blown fuse which caused a motor component to fail, in the amount of **\$1,500.00**.

**F.**

**ACTION / DISCUSSION**

**F-1. SUBJECT: DISCUSSION/ACTION: APPROVAL OF PROPOSAL FOR SEWER MAIN CLEANING, GRINDER REMOVAL, AND CONFINED SPACE CREW SERVICES**

1. APPROVAL OF PROPOSAL FOR SEWER MAIN AND MANHOLE CLEANING, INCLUDING REMOVAL OF THE MUFFIN MONSTER/GRINDER. ESTIMATED TOTAL COST (PER 8-HOUR DAY OF WORK):  
HYDRO-VAC CREW: \$2,650 PER DAY  
2-MAN CREW (8-HOUR SHIFT, INCLUDES PER DIEMS): \$5,250 PER DAY  
REPAIR AND CONFINED SPACE ENTRY CREW (8-HOUR SHIFT AT \$720/HOUR): \$5,760
2. APPROVAL NOT TO EXCEED **\$12,000**
3. APPROVAL TO ADJUST THE 2025-2026 FISCAL YEAR BUDGET

**F-2. SUBJECT: DISCUSSION:** LEAD SERVICE LINE INVENTORY STATUS UPDATE AND REMAINING ACTIONS

**F-3. SUBJECT: DISCUSSION:** DRAFT IMPERIAL VALLEY WATERSHED SANITARY SURVEY IS COMPLETED BY THE HOLT GROUP – SEPTEMBER 1, 2025

<b>G. CLOSED SESSION:</b>
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This is a CLOSED SESSION in which the Board of Directors discuss matters in a closed session as opposed to open session. Only those matters authorized by the Brown Act function as permissible CLOSED SESSION subjects will be discussed. They are as follows:

- 1. SUBJECT:** CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION  
Pursuant to paragraph (4) of subdivision (d) of Government Code Section § 54956.9 (Forty (40) potential case) Delinquent Over 60 -Days Billing Water Accounts
- 2. SUBJECT:** CONFERENCE WITH LABOR NEGOTIATORS (Section: §54957.6) Agency designated representatives  
Chief/Lead Negotiator: Teri Brownlee  
Legal Counsel/Negotiation Advisor: Mitch Driskill  
Employee organization: Teamsters Union Local 542
- 3. SUBJECT:** CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Government Code Section §54956.9(d)(2). (One (1) potential case) Discussion regarding potential litigation or legal exposure related to NPDES permit violations and settlement offer from the Colorado River Basin Regional Water Quality Control Board; CIWQS

<b>H. ANNOUNCEMENTS:</b>
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1. Board of Supervisors Public Meetings: **Tuesdays at 9:30 am**  
(open session) at 940 W. Main St.
2. CSDA Newsletter: [www.csda.net](http://www.csda.net)

<b>i. ADJOURNMENT:</b>
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**NEXT REGULAR BOARD MEMBER MEETING: October 22, 2025**

NOTE: Any documents produced by the SCWD and distributed to a majority of the SCWD Board regarding any item on this agenda will made available at the front counter at Seeley County Water District, located at 1898 W. Main Street, Seeley CA 92273, during regular business hours.